

MUNICIPALITY OF DUTTON/DUNWICH

Minutes of the Council of the Municipality of Dutton/Dunwich held on Wednesday December 5, 2007, in the Council Chambers, 199 Currie Road, Dutton, Ontario

Present were: Mayor Bonnie Vowel
Deputy Mayor Cameron McWilliam
Councillor Donald Page
Councillor Ian Fleck
Clerk-Treasurer Administrator Ken Loveland
Deputy Clerk-Treasurer Heather Bouw

Opening of the Meeting

07.22.324 **MOVED by Page and SECONDED by Yokom THAT the meeting of the Council of the Municipality of Dutton/Dunwich opens at 9:05 a.m.**

CARRIED

Approval of Agenda

07.22.325 **MOVED by Yokom and SECONDED by Page THAT the agenda be approved as prepared and presented to Council.**

CARRIED

Declaration of Pecuniary Interest

None declared

Correspondence – “Photocopied List” #1-24

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23	LTVCA – Proposed Fill placement – Westelaken Property	57-58
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- #1 Received & filed – resolution of support
- #2 – 13 Received & filed
- #14 Received & filed – send letter of support
- #15-21 Received & filed
- #22 Received & filed – send letter of support
- #23-24 Received & filed

07.22.326 **MOVED by McWilliam and SECONDED by Page THAT relevant correspondence was reviewed.**

CARRIED

Lawrence Kornaker and Hans VanOorspronk attended the meeting to discuss a letter sent regarding Council’s decision to hire John Zubick Ltd to remove scrap metal from the landfill site. Mr. Kornaker was disappointed that no discussions or negotiations were held with him regarding work practice changes, prior to the expiration of his contract. Council agreed to stand by their decision to hire John Zubick Ltd for 2008. Council will review this situation in the fall of 2008, and at that time, Mr. Kornaker will be welcome to quote again for the year 2009.

COMMITTEE REPORTS

Arena Board

No meeting to report on.

Chamber of Commerce

Council reviewed the minutes of the November 14th meeting in correspondence.

Community Policing

No meeting to report on. The next meeting has been scheduled for February 2008. The grant application for surveillance equipment has been completed and mailed.

Economic Development

Street light poles to be shipped December 15th.

Emergency Planning

2007 training requirements have been completed.

Fire Department

Councillor Fleck reported on a special training meeting. The written agreements for mutual aid are to be reviewed in the near future. Invoicing for 401 calls are once again being processed through the municipal office. Council discussed the difficulties in acquiring information from the O.P.P. for these fire calls in a timely manner. The Clerk-Treasurer Administrator was asked to send a letter to Acting Inspector Ryan Cox stating Council's concerns regarding this issue.

Health & Safety

No meeting to report on. Monthly road, hydro/water/sewage meetings are ongoing.

Landfill

Nothing to report

L.T.V.C.A.

No meeting to report on.

Mpower

No Council representative sitting on this committee at this time.

Recreation

Mayor Vowel reported on requests from WECHC and the Chamber of Commerce for reduced rental fees. A letter from the Dutton Lions Club was discussed. The recreation committee members would welcome an evening of brain-storming with local service club members in the new year. Recommended the installation of a catchbasin at the South Dunwich hall. Christine Cunningham has been hired on an "as-required" basis for help with cleanup. A Trillium grant application for \$42,000.00 (for a batting cage, minor ball equipment and swim team equipment) has been completed.

Senior's Centre

Councillor Page reported on the November meeting. No meeting is scheduled for December.

Trans Canada Trail

No meeting to report on.

Tri County

No meeting to report on.

Council reviewed a memo from Tamara Tannis (IBI Group) regarding a possible severance on Pt Lot 21 and Lot 22, Concession 9.

ADMINISTRATOR'S REPORTS

Recreation Committee Appointment

Council requested the Clerk-Treasurer Administrator send a letter to the Dutton Lions Club and the Dutton-Dunwich Chamber of Commerce stating Council's reasons for keeping the committee as it is. The meetings are open to the public, and the recreation committee would welcome an evening of brain-storming with local service club members.

2008 Policing Costs

Council reviewed information containing our 2008 policing estimates. This information indicates a 2.52% increase in the normal policing costs, as well as a \$17,413.00 increase for an additional constable. This represents a 2.87 percent increase in the total budget and an increase of \$12,652.53 or 2.87 percent of our own purpose levy.

Medical Building

The prices received to date for stucco around the top of the medical building are far more than anticipated. The Clerk-Treasurer Administrator recommends using some type of metal siding, rather than stucco.

Weds Lease

Council reviewed minor changes made to the proposed WEDS lease.

Rien VanBrenk-Possible Severance

Rien VanBrenk attended the meeting to discuss a possible severance. Council also discussed the Severance Application of Herman and Kathryn Minnema with the Elgin County Land Division Committee representative.

LTVCA 2008 Budget

Council reviewed the proposed 2008 annual budget and levy calculations from the Lower Thames Valley Conservation Authority. Our levy is \$18,415.00, up approximately 6% from the 2007 levy.

Tri-County Water

Council reviewed a copy of the agenda, minutes and supporting documents for the December 10th meeting of the Tri-County Water Management Committee. Also included in this package was the proposed 2007 budget. This budget, as prepared, shows a surplus in operations of \$45,780.00 which is to be divided back to the users, based on their consumption. Dutton/Dunwich should be requesting that the work on the 2008 budget be completed as soon as possible. The budget, as it is being prepared now, does not have any capital amounts in it. We will still have to raise our share of the balance of the new plant costs, which at this time is estimated at approximately \$150,000.00. The operational cost of the new plant is unknown at this time. Operation costs for our distribution system will also be increasing to cover the new licensing system, lead sampling and new accounting procedures. Other issues raised included that Stantec has completed the system monitoring, but we have not received any information to date. Spriet have been in contact with Stantec, however, the information may not be as useful as we expected. The Clerk-Treasurer Administrator was requested to send a letter to Stantec (cc to West Elgin) requesting a copy of this information.

Fee Review

As part of our 2008 budget process, the Clerk-Treasurer Administrator recommended reviewing all fees and charges (including planning, rentals, dog tag fees, etc). Staff was requested to continue to collect as much information as possible and that Council consider an amendment to the fees some time in the new year.

WATER DEPARTMENT

Operations Report

Operations Manager Robert Leitch and Brad Reive attended the meeting. Staff attended a one-day seminar in Chatham regarding the Municipal Drinking Water licensing Program. Our system has to be in compliance by April 2009. Most of the information and policies are in place, with more documentation to be completed. Staff will be commencing private well testing this week. Supplies for lead testing have been ordered and must be done before April 2008. Testing is required in 20 residences, 2 non-residences and 4 from our distribution system. These tests must be done 2 times during 2008. East of these test will take approximately 45 minutes to complete. The residence should have a lead service pipe, lead plumbing , or be suspected of containing lead solder. A notice to be put in our billing to notify customers of this project.

Walnut Line Water Petition

Council reviewed the water line petition.

Dutton Sewage System

Brad Reive attended the meeting. The biological operation of the plant has caused problems over the last few months. The problem is a lack of alkalinity which is required to breakdown the ammonia in the sewage. Re-wiring at pump station #3 (John Street) is complete. This was necessary so that the pumps could be removed and the power cable replaced. The existing power cables are approximately 18 years old and are beginning to crack.

Building Permits

Council reviewed the building permit applications.

07.22.327 **MOVED by Yokom and SECONDED by Fleck THAT Council review the following Building Permits as passed by the Building Inspector:**

**George Postma
Debbie Wickerson**

**Septic System
Demolition Permit**

CARRIED

ROAD DEPARTMENT

Road Superintendent's Report

Road Superintendent Mike Hull attended the meeting. He reported on the following activities of the road department crew:

- Patching county and township roads
- Grading gravel roads and county road shoulders
- Swept intersections on county roads
- Picked up tires on township roads
- Installed plow and sanders on all equipment
- Salted and sanded roads and sidewalks as required
- Removed “no winter maintenance” signs from Homestead and replaced with “winding” road signs
- Placed load restriction signs on Pioneer east
- Installed Christmas decorations and removed benches from Currie Road for winter season
- Cutting and trimming trees on Fingal Line
- Culvert repair on Erin Line

Other Road Business

Council discussed our tree cutting policy regarding how wood is dispersed to area residents. Mike explained that the homeowners usually gets first dibs, then it's basically a free-for-all. Council discussed installing gates at the sewage treatment plant.

PLANNING

Herman & Kathryn Minnema Severance Application #E94/07

Council reviewed this severance application, as well as the evaluation prepared by staff.

07.22.328 **MOVED by Page and SECONDED by Yokom THAT the Council of the Municipality of Dutton/Dunwich recommends that the County of Elgin Land Division Committee approve Application E94/07 filed by Herman and Kathryn Minnema, however we request that the following conditions be placed on their decision:**

1. That the applicant be responsible for any engineering costs incurred by the municipality to split existing drainage assessments
2. That both the severed and retained portions be rezoned in accordance with the Municipality of Dutton/Dunwich Official Plan.
3. That the owner have the necessary review and lot assessment conducted to ensure that it is suitable for the installation of a sewage system.
4. That the tow of the old barns and the silo located adjacent to the severed portion be removed.

CARRIED

2008 Wage Negotiations

Mayor Vowel, Deputy Mayor McWilliam and Clerk-Treasurer Administrator Loveland to meet with staff in January 2008 to discuss wage negotiations.

Parking

Council discussed parking issues on County roads and boulevards. Council passed the following resolution and a mailing of these changes will be sent to municipal residents. Mayor Vowel asked for a recorded vote on the following resolution.

07.22.328 **MOVED by Yokom and SECONDED by Page THAT Staff will be requested to enforce the parking regulations in by-law EG1. No parking on County Roads except in areas where there are designated parking laws. No parking on Boulevards between 3:00 a.m. and 5:00 a.m. No parking on grass boulevards at any time.**

CARRIED

MAYOR VOWEL not in favour
DEPUTY MAYOR McWILLIAM in favour
COUNCILLOR PAGE in favour
COUNCILLOR YOKOM in favour
COUNCILLOR FLECK in favour

Council discussed holiday hours. A notice of hours will be put in the local papers.

Proposed By-Laws

07.22.329 **MOVED by McWilliam and SECONDED Page THAT By-law 2007-53, being a by-law to establish certain road and street names in association with Municipal Addressing Program.**

CARRIED

Dates for Future Meetings

Wed December 19th – 5:00 p.m.
Wed January 9th –9:00 a.m.

07.22.330 **MOVED by Fleck and SECONDED by McWilliam THAT By-law 2007-60, being a by-law to confirm the proceedings of the Municipal Council of the Corporation of the Municipality of Dutton/Dunwich be read a first, second and third time and passed.**

CARRIED

Adjournment

07.22.331 **MOVED by Yokom and SECONDED by Fleck THAT the meeting adjourn at 3:00 p.m.**

CARRIED

Mayor

Clerk Treasurer Administrator