

MUNICIPALITY OF DUTTON/DUNWICH

Minutes of the Council of the Municipality of Dutton/Dunwich held on Wednesday August 6, 2007, in the Council Chambers, 199 Currie Road, Dutton, Ontario

Present were: Mayor Bonnie Vowel
Deputy Mayor Cameron McWilliam
Councillor John Yokom
Councillor Donald Page
Councillor Ian Fleck
Clerk-Treasurer Administrator Ken Loveland
Deputy Clerk-Treasurer Heather Bouw

Opening of the Meeting

08.15.245 **MOVED by McWilliam and SECONDED by Page THAT the meeting of the Council of the Municipality of Dutton/Dunwich opens at 9:00 a.m.**

CARRIED

Approval of Agenda

08.15.246 **MOVED by Page and SECONDED by Yokom THAT the Agenda be approved as prepared and presented to Council.**

CARRIED

Approval of Minutes

08.15.247 **MOVED by Yokom and SECONDED by Fleck THAT we approve the minutes of the July 2nd and July 16th, 2008 meeting as printed and delivered to Council members and the Mayor and the Clerk Treasurer Administrator be authorized to sign same.**

CARRIED

Declaration of Pecuniary Interest

None declared

Correspondence – “Photocopied List” #1-14

Item	Description	Page(s)
1	Report of the Drainage Superintendent	1
2	Reinhard Homberg Correspondence	2

3	AMO	3
4	Township of Muskoka Lakes	4
5	AMO	5
6	County of Elgin	6
7	OPP	7-8
8	Township of Hilliard	9-10
9	AMO	11-13
10	Picture July 30, 2008	14
11	Agriculture & Agri Food	15
12	Hydro One	16-17

- #1 Received & filed
- #2 Received & filed - Council not interested at this time – investigate business
- #3 Received & filed
- #4 Received & filed – send letter of support
- #5 - 14 Received & filed

08.15.248 **MOVED by Page and SECONDED by McWilliam THAT relevant correspondence was reviewed.**

CARRIED

COMMITTEE REPORTS

Arena Board

No meeting to report on

By-Law Enforcement

To be reported on in Administrator’s Reports

Chamber of Commerce

No meeting to report on

Economic Development

Council briefly discussed the industrial land adjacent to Highway 401 that was sold recently.

Emergency Planning Meeting

No meeting to report on.

Fire Department

No meeting to report on.

Health & Safety

All municipal staff has completed WHMIS training.

Landfill Site

Ken reported on the recent Household Hazardous Waste Day. The use from West Elgin residents was higher than anticipated.

Lower Thames

No meeting to report on.

Recreation

No meeting to report on. Despite the weather, the Street Dance was well attended. Proceeds have been designated toward the walking path in the Sons of Scotland Park.

Senior's Centre

Councillor Page did not attend the last meeting

Trans Canada Trail

Nothing to report.

Tri-County Water

No meeting to report on. Ken Loveland, Cameron McWilliam, Bob Leitch, Archie Leitch and Kyle Mylrea attended a tour of the water treatment plant in Eagle.

ADMINISTRATOR'S REPORTS

Sale of Dutton Hydro Limited

Representatives from Chatham-Kent Energy are expected August 11, 2008 to complete their Due Diligence Inspection. Information gathering for them is ongoing.

Laing, Hentz, Jackson Severance

A development agreement and plans are nearing completion. The Municipal Engineer, Wybe Cnossen has reviewed the drawings and finds they are acceptable. Mr. Jackson has arranged that

work on the road be undertaken as soon as possible. Council discussed the installation of the waterline across the front of the serviced lot, as well as the removal of the holding provision.

COMRIF III Project

Spriet Associates have been working on the tender documents and they are near completion. The tenders will be advertised in the London Free Press on August 6th, and will close on August 29th. Results should be available for the September 3rd council meeting.

Closed Session

08.15.249 **MOVED by Fleck and SECONDED by Yokom THAT the meeting adjourn to enter into a closed session to discuss matters of an identifiable nature.**

CARRIED

08.15.250 **MOVED by Page and SECONDED by McWilliam THAT the closed session end and the regular session reconvene at 11:20 a.m.**

CARRIED

Financial Report

Council reviewed the financial report dated June 30, 2008. Council also discussed POA money, and will be sending a letter to the County asking for a breakdown on the 2006 and 2007 POA revenue. Council also requested a review of the procurement by-law for next meeting.

Hwy #401 Service Centres

A representative with the Ministry of Transportation informed the Clerk-Treasurer Administrator of plans to redevelop the service centers. An agreement in principle should be finalized very shortly, with the local service centers being earmarked as the first two to be rebuilt.

Proposed By-Laws

08.15.251 **MOVED by Yokom and SECONDED by McWilliam THAT By-law 2008-51, a Tile Drainage Rating by-law be read a first, second and third time and passed.**

CARRIED

08.15.252 **MOVED by Fleck and SECONDED by Yokom THAT the Municipality of Dutton/Dunwich authorize the Clerk Treasurer Administrator to offer to sell Debenture #08-09 in the principle amount of \$14,300.00 to the Treasurer of Ontario as authorized in By-law 2008-51 of the Municipality, the principle amount of this aggregate amount of the individual loans and is no more than 75% of the actual cost.**

CARRIED

08.15.253 **MOVED by Yokom and SECONDED by Fleck THAT By-law 2008-48 a waterline extension by-law be read a first, second and third time and adopted.**

CARRIED

Building Permits

Council reviewed the building permit applications.

08.15.254 **MOVED by McWilliam and SECONDED by Page THAT Council review the following Building Permits as passed by the Building Inspector:**

**Iris Cockell
Grant Campbell
Grant Campbell**

**Sewage System
Sewage System
New Residence**

CARRIED

Tile Drainage Loans

Council reviewed the tile drainage loans.

08.15.255 **MOVED by McWilliam and SECONDED by Page THAT we enter into a court of Revision for the McAllister Drain at 2:00 p.m.**

CARRIED

WATER DEPARTMENT

Operation Manager's Report

With the completion of Mary/Leitch Street waterlines, staff is continuing maintenance on valve and meter chambers. The material from walnut line East watermain has arrived. Material for the waterline extension in Wallacetown has been ordered. Fire hydrant flushing and maintenance has been scheduled for September. The M.O.E. annual inspection of the water system is scheduled for August 7th. Council also discussed the meter reading status.

Sewer Manager's Report

Brad reported that air lifts are back in and running. Pump station maintenance will be completed next month.

ROAD DEPARTMENT

Road Superintendent's Report

Kevin Englehart attended the meeting and reported on the following:

- Marsh Line reconstruction is ongoing.
- Coyne Road has been ditching from Pioneer Line to Chalmers Line.
- Ditching on Coyne Road from Chalmers to Duff is scheduled for this week.
- Gravel has been placed on areas that have been ditched.
- Cold misc has been placed on areas of Pioneer Line (east of Willey Road) that are breaking up.
- Lakeview Line has been graveled from Camp Littlejohn to Fingal Line.
- Brine has been applied to all fresh gravel areas.
- The first round of roadside mowing is completed on all municipal and county roads.
- Spraying has been completed. Results vary and are not consistent as the spray did not reach the back slope of the ditch in some areas.
- The building behind the doctor's office has been removed and the lot graded. Barriers to control parking have been ordered and will be available shortly.
- Drainage on Leitch and Mary Streets has been replaced and catchbasins installed.

Equipment Replacement Proposal

Council reviewed an equipment replacement proposal, prepared by Kevin Englehart.

Sidewalk Snow Removal

Council reviewed information on machines that will be able to remove snow from the Currie Road sidewalks.

Drainage Superintendent's Report

Ralph Beharrell attended the meeting and reported on drain repairs and tile drain loans issued.

08.15.256 **MOVED by Wiehle and SECONDED by Fleck THAT Cameron McWilliam be appointed as Chairperson of the Court of Revision.**

CARRIED

Court of Revision – McAllister Drain

In attendance were Todgham and Case Associates representative Dennis McCready, West Elgin representative Bernie Wiehle, Drainage Supt Ralph Beharrell, Johann Lettner, Fred Johnson, Don McCallum. Cameron McWilliam and Ian Fleck were appointed by Dunwich/Dunwich as their representative and alternate, respectively. Cameron McWilliam was appointed as Chairperson for the Court of Revision.

08.15.257 **MOVED by Fleck and SECONDED by Wiehle THAT the appeal filed by Joann Lettner on the McAllister Drain be denied.**

CARRIED

Johann Lettner filed an appeal regarding his assessment. Dennis McCready reviewed cost breakdown, assessment rationale and assessment breakdown for the proposed drain. Mr. Lettner's appeal was denied by the Court of Revision. Mr. Lettner can appeal to the Drainage Tribunal within 21 days of the decision of the Court of Revision.

08.15.258 **MOVED by Wiehle and SECONDED by Fleck THAT the Court of Revision for the McAllister Drain closes at 2:20 p.m.**

CARRIED

08.15.259 **MOVED by Yokom and SECONDED by Fleck THAT we enter into a meeting of the Property Standards Committee at 2:25 p.m.**

CARRIED

08.15.260 **MOVED by Fleck and SECONDED by Yokom THAT since the property owner has had two years and the cars have not been removed on the property his request will be denied.**

CARRIED

Property Standards

Council reviewed a report from the Property Standards Officer, Bill Menzies on a number of property standards issues.

08.15.261 **MOVED by Page and SECONDED by McWilliam THAT the meeting of the Property Standards Committee closes at 2:35 p.m.**

CARRIED

08.15.262 **MOVED by McWilliam and SECONDED by Yokom THAT the Public Meeting to consider an application to remove the holding provision on a portion of land described a Part Park Lots 5 & 6, Plan 44 filed by Jackson, Hentz, Laing opens at 2:35 p.m.**

CARRIED

PLANNING

Jackson Hentz Laing

No one attended the meeting. The Clerk-Treasurer Administrator informed all present that notices of this public meeting has been mailed to all landowners and agencies having an interest, as per the requirement under the Planning Act. Correspondence was received from the L.T.V.C.A. stating they had no objections. The purposed of this meeting is to remove the Holding Provision (h) from the Hamlet Residential (HR) Zone for the subject lands. The subject lands are approximately 1 ha (2.5 acres) in area, with a 44.5 metre frontage on the Lunn Lane extension to be constructed shortly, and is locate on the north side of this Lunn Lane extension between Poplar and Gunn Streets, in the Hamlet of Wallacetown.

08.15.263 **MOVED by McWilliam and SECONDED by Page THAT the Public Meeting to consider an application to remove the holding provision on a portion of land described as Part Park Lots 5&6, filed by Jackson, Hentz, Laing, closes at 2:55 p.m.**

CARRIED

08.15.264 **MOVED by Yokom and SECONDED by McWilliam THAT By-law 2008-49, being a by-law to enter into an agreement to provide for the development of land in the Municipality be read a first, second and third time and passed.**

CARRIED

08.15.265 **MOVED by Fleck and SECONDED by Page THAT By-law 2008-50 a by-law to amend by-law 2004-24 as it effects a portion of Lots 5 & 6, Plan 44 located on the north side of Lunn Lane in the Hamlet of Wallacetown be read a first, second and third time and passed.**

CARRIED

08.15.265 **MOVED by McWilliam and SECONDED by Page THAT By-law 2008-47, being a by-law to confirm the proceedings of the Municipal Council of the Corporation of Dutton/Dunwich be read a first, second and third time and passed.**

CARRIED

Date for Future Meeting

September 3rd – 9:00 a.m.

Adjournment

08.15.267 **MOVED by Yokom and SECONDED by Fleck THAT the meeting adjourn
at 3:10 p.m.**

CARRIED

Mayor

Clerk Treasurer Administrator